

Faculty of Environmental Management and Agriculture

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Course title: ORGANIZATION OF WORK

ECTS credit allocation (and other scores): 2.0

Semester: spring

Level of study: ISCED-7 - second-cycle programmes (EQF-7)

Branch of science: Agricultural sciences

Language: English

Number of hours per semester:

Course coordinator/ Department and e-mail: dr hab. inż. Stanisław Bielski, Department of Agrotechnology, Agricultural Production Management and Agribusiness, stanislaw.bielski@uwm.edu.pl

Type of classes: classes and lectures

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Substantive content

CLASSES: Organizing work in a production process. Organizing work stations. Analyzing work methods and working time. Calculating productivity and work quality. Employee assessment. Rationalization of work processes. Work time tracking. Human resources management.

LECTURES: Basic concepts and principles of work organization. Organizational methods. Organizing group work. Regulating work time. Calculating remuneration. Organizing production systems. Types of production systems. Organizing work stations. Ergonomics. Productivity. Work management. Controlling the quality of agricultural produce. Optimizing storage, transport, packaging, handling and sales. Logistics systems in agriculture.

Learning purpose: Students become familiar with different aspects of agricultural management and learn to organize work in a farm.

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On completion of the study programme the graduate will gain:

Knowledge: The student is familiar with the basic principles of work organization. The student understands the specific work requirements in agriculture.

Skills: The student analyzes various work methods and selects a solution that is optimal for the given environment. The student uses the learned methods to analyze work progress.

Social Competencies: The student actively searches for innovative solutions to work organization problems. The student is aware of the limitations of social capital and human resources.

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Basic literature: Klepacki B. 1997. Wybrane pojęcia z zakresu organizacji gospodarstw, produkcji i pracy w rolnictwie. SGGW, Warszawa; Strzelecki T. J. 1995. Organizacja pracy. Wyd. Politechnika Warszawska.

Supplementary literature: Wrześniowski Z, Sosnowska W., Stempel R. 1997. Tabele pomocnicze do planowania rolniczej działalności gospodarczej. Wyd. ART Olsztyn.

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The allocated number of ECTS points consists of:

Contact hours with an academic teacher: 1.24 ECTS points

Student's independent work: 0.76 ECTS points