

Uniform Requirements

For articles submitted to the Annals of The Polish Association of Agricultural and Agribusiness Economists

Preparing the article for the Annals it is necessary to guide indications included in Annals regulations and with the following principles.

1. The article should include both in the English and the Polish language: the title and key words. In the English language: name of the institution, synopsis and summary

Example:

The first name and the surname:

Institution: *Agricultural University of Lublin*

Title of paper: *Organization of farms*

Title of paper (Polish): *Organizacja gospodarstw rolniczych*

Key words: *the organization of farms, farms ...*

Key words (Polish): *organizacja gospodarstw, gospodarstwa rolnicze,....*

Synopsis: *a few sentences related to paper.....*

2. **Text maximum - 8 pages** (there is an additional cost for a longer paper – the conditions are in the invitation)
3. The article should be divided into unnumbered chapters and it is recommended to include the preface, methodic part, content-related part and conclusions.
4. Summary in English - no more than 14 lines.
5. Citations to the references in the text should contain the name of the author, year of publishing given in the list of bibliography, without the comma and in square brackets, e.g. [**Wiatrak 1990**].

The alphabetical list of bibliography has to contain: all the authors' surnames, first letters of first names, the year of publishing given in semicircular brackets and after the colon the title of the publication, publishers or the name of the journal, the number of the volume and pages.

Example 1: Kłodziński M., A. Rosner (1997): Economic and Social Conditioning of Development of the Rural Areas in Poland. SGGW, Warsaw, 5-17.

Example 2: Kłodziński M., A. Rosner (1997): Country Areas and the Problem Agritourism. Problems of the Agricultural Economics, no 3, 5-17.

6. We are asking for a full address and contact details at the end of the article:

Example:

The title, the surname and the first name

Agricultural University of Poznań

Department of Food Management Economics

Wojska Polskiego Street 28

60-637 Poznan

tel. 0-61 848 71 22

e-mail

7. Article should be prepared in Windows environment, text in Word, figures in Excel.

8. It is necessary to enclose figures in separate files (best in Excel) and tables in separate files (best in Word) as well. It is necessary to give names to files assigning them by the surname of the author, but in the case of several files - the same surname of the author and the following numeration 1,2,3 (e.g. Iksinski_1, Iksinski_2).
9. It is necessary to choose the page B5 format (around 17 cm x 24 cm) with the following margins: width - 13 cm, the height - 19 cm.
10. The text should be prepared uniformly (without honorable mentions e.g. bold, italic), because the format will be processed in editing.
11. We are asking for sending the text of the article in the electronic form by e-mail: karwowska@poczta.onet.pl or in case of persons without the access to Internet - with mail enclosing the printout and the floppy disk, to the address of publishers:

Wydawnictwo "Wiś Jutra"
ul. Janowskiego 6,
02-784 Warszawa
with the postscript "SERiA".

12. Size of letters in the text - 10 pt. (Times New Roman), interlinear space (line space) single, title 12 pt.
13. **ENTER** is used only at the end of paragraphs (all titles, enumerated points are treated like separate paragraphs).
14. A paragraph can be emphasized only by the **TAB** key or other tools of used text editor. **Please do not use the SPACE key for this purpose.** It is necessary to put spaces only in order to separate words, after the period, the comma, the exclamation mark, the colon, the semicolon. Please do not use the **SPACE** behind the opening bracket and in front of the closing bracket, as well as in front of and behind the digital reference.
15. If the number of the next footnote is being put in the text it should be presented in the form of the number without extra signs, e.g. of brackets (footnotes given only automatic).